



Approval

The signatures below certify that this management system procedure has been reviewed and accepted and demonstrate that the signatories are aware of all requirements contained herein and are committed to ensuring their provision.

	Name	Position	Signature	Date
Prepared By	Kal Manawadu	Commercial & Supply Chain Manager		27.06.2024
Approved By	Kal Manawadu	Commercial & Supply Chain Manager		27.06.2024

Amendment Record

A record of contextual additions or omissions are given below:

Page Number	Context	Revision	Date

Company Controlled Information

The electronic version of this procedure is the latest revision. It is the responsibility of the individual to ensure that any paper material is the current revision. The printed version of this manual is uncontrolled, except when provided with a document reference number and revision in the field below.

Document Reference Number: QPAA-24-0067.1

Revision: 1.0

Uncontrolled Copy

Controlled Copy

Date: 27.06.2024

1. Overview

The following documentation outlines the take-back service provided by Montreaux Pty Ltd. This service facilitates the collection and recycling of PVC materials, contributing to our commitment to sustainability and environmental responsibility.

Benefits of Participation:

- Reduce landfill waste and promote circular economy practices.
- Contribute to environmental sustainability by recycling PVC materials.
- Demonstrate corporate responsibility and commitment to environmental stewardship.

Customer may request that Montreaux Pty Ltd pick up and dispose of end-of-life product(s), in which case Customer is responsible to pack according to Montreaux Pty Ltd specifications and stage the product(s) for pick up.

Alternatively, Customer may request that Montreaux Pty Ltd come on site to assist with packing by contacting their relevant Account Representatives or submitting a request via email.

Fees will apply for all Take Back Services requested by Customer.

2. Customer

Customer warrants, at the time of return, that the Returned Product(s) are free from hazardous materials introduced after the original delivery of the product(s) to the Customer that make the Returned Product(s) unsuitable for recycling by Montreaux Pty Ltd.

Customer will remain solely liable for any costs, expenses, fees, duties, charges and any other obligations or liabilities for the Returned Product(s) prior to the Take Back.

3. Service Details

- Service Offered: PVC Material Take-Back and Recycling
- Scope: Collection of post-consumer PVC materials for recycling purposes.
- Costs: The take-back service is provided free of charge to customers.
- Service Area: Covering all of Australia.
- Duration: Monday to Friday, 9:00 AM to 5:00 PM.

It is not possible for us to identify and return Returned Product(s) shipped or made available for pickup in error by Customer. We are not responsible for any costs associated with returning the product(s).

We, in its discretion, decline specific requests for Returned Product(s), where, for example, the products are damaged or contain hazardous materials introduced after original delivery of the Returned Product(s) that prevent lawful recycling.

We reserve the right to change or modify these terms and conditions at any time.

4. Contact Details

<https://www.matelecaustralia.com.au/>

customer@matelecaustralia.com.au

1800 281 282

H/O - 5 Telford Drive

Shepparton Victoria 3630

W/H - 106 Drummond Rd

Shepparton Victoria 3630

Relevant Website Documentation:

The take-back service provided by Montreaux Pty Ltd offers a convenient and environmentally responsible solution for the recycling of PVC materials. By participating in this service, we contribute to the circular economy and demonstrate our commitment to sustainability.